

# Memorial Oval Primary School Camps and Excursion Policy

## ***Rationale:***

We believe that camps and excursions can greatly enhance the progress of learning by offering new, varied, challenging and practical experiences across curriculum areas. In many instances these can become some of a student's most significant and meaningful experiences.

Therefore:

- Teachers should seek to schedule such experiences in their educational programmes.
- All activities will have a demonstrated educational outcome and comply with the Education Act, The Camps and Excursions guidelines for Schools and the occupational Health, Safety and Welfare Act.
- Assistance with costs has been factored into the school budget and needs to be negotiated with Finance Officer and school leadership.
- An individual record of the year level camps and excursions is updated annually by their class teacher and is kept in their classroom record folder.
- A suggested framework of activities has been developed.

## ***Junior Students***

Rec or Year 1- local excursion and/or school sleepover

## ***Middle Students***

Year 2 - Whyalla location sleepover

Year 3/4 - 1 night / 2 days at a fixed site in local area (Erappa for example)

## ***Upper Students***

Year 5 - 2 nights/ 3 days at a fixed site in the local area (Spear Creek for example)

Year 6/7 - Alternating years Aquatics camp in Pt Augusta and up to 4 nights / 5 days at a fixed site outside of the local area

In the event of a staff member not being able to accompany students on camp arrangements will be made to ensure the continuity of the program.

Where students in a particular year level are split between junior & middle or middle & upper the staff involved need to jointly plan the camp / excursion for each year level and decide who will be accompanying which groups of students etc.

All year level camps and excursions must be approved by the principal and the appropriate paperwork completed before approval will be given. A GST compliance form must be completed before invoicing can be started- see Finance Officer for specific particulars.

A Camps and Excursion folder is kept in the staff room, under the daybook. It contains the relevant forms that you will need to complete for principal approval as well as copies of health and permission forms etc. Please ask, through your line manager, for any further information you require.

